

Transportation Guideline for Leipzig Trade Fairs



In preparation for your trade fair attendance we are hereby providing important transportation-related information for the Leipzig exhibition grounds. We kindly request that this information is also forwarded to the company that will be installing your trade fair stand, as well as your service providers and agencies.

Please observe the **Technical Guidelines for Leipziger Messe GmbH**, in particular

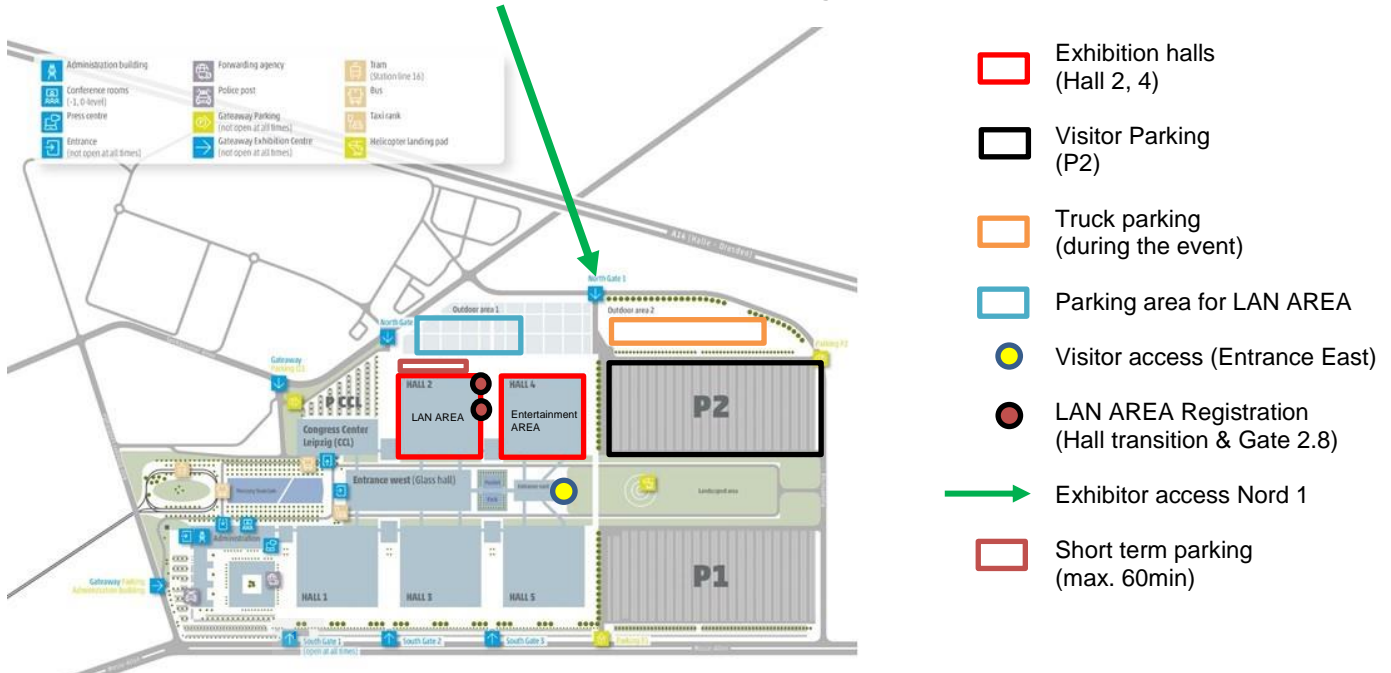
- Item 1.1 Regulations for the use of premises belonging to Leipziger Messe GmbH
- Item 2.1 Traffic Regulations

as well as other provisions and information related to the organisation of traffic:


Exhibitor Access Trade fair

The trade fair grounds can be reached with the A14 or B2, each with the exit Messegelände, Messe-Allee. Please follow the signs.



Halls 2 and 4 will be accessed via **Gate Nord 1 (North 1)**, road Handelsring.



Advance construction	11.04.2023, 7 a.m. – 10 p.m. (subject to a fee, with prior notification)
Stand Construction	12.04.2023, 8 a.m. continuous until 14.04.2023 8 a.m.
Duration of the event	14.04.2023 – 16.04.2023
Exhibition:	14.04.2023 & 15.04.2023, 10 a.m. – 6 p.m. 16.04.2023, 10 a.m. – 5 p.m.
LAN, Halle 5:	13.04.2023, 6 p.m. continuous until 16.04.2023, 2 p.m.
Dismantling	16.04.2023 6 p.m. continuous until 18.04.2023 12:00 midday
Site acces	16.04.2023, no earlier than 6 p.m. via North 1

All Vehicles	Hall	Access	Period	Time	Regulations
	2 and 4	North 1	12.04. 13.04. 14.04.	8 a.m. continuous 8 a.m.	<ul style="list-style-type: none"> - Stand allocation or authorization from exhibitor - Entry permit only valid for set-up and breakdown periods - Entry permits will be issued by the security staff - Truck parking is available at motor truck parking lot for the duration of the trade fair (charges apply)

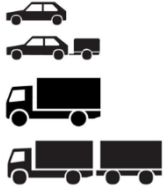
Exhibitor parking during the event

Vehicle	Hall	Access	Period	Time	Regulations
	2 and 4	North 1	14.04. 15.04. 16.04.	24 midnight continuous 10 p.m.*	<ul style="list-style-type: none"> • Long-term parking permit for cars (and, if applicable, car trailers) as well as exhibitor passes for all vehicle passengers <p>* = outside of these times, exit via South 1 is possible</p>
Trucks	Hall	Location	Period	Time	Regulations
	2 and 4	At the halls	Throughout the entire duration 14.04. – 16.04.2023		<p>Special parking spaces are available for a fee: per space/vehicle up to 10 m long: € 350 per space/vehicle over 10 m long: € 700 Informal application to Leipziger Messe GmbH Phone: +49 (0)341 678-7203 Email: parking@leipziger-messe.de</p>

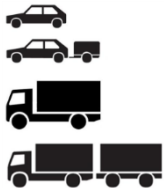
Last-Minute-Service

If you do not have a permanent parking pass, you can still purchase one on 13 April 2023 between 10 a.m. and 6 p.m. and on 14 April 2023 between 7 a.m. and 12 midday at the Last-Minute counter at Gate North 1.

Security deposit policy

Vehicle	Hall	Access	Period	Time	Regulations
	2 and 4	North 1	14.04. 15.04. 16.04.	8 a.m. – 7 p.m. 8 a.m. – 7 p.m. 8 a.m. – 12 midday	<p>During the event, entry to the exhibition site for decorative set-up work, deliveries or collections is only possible for 1 hour on payment of a deposit.</p> <p>CAR = 100,00 € TRUCK = 100,00 € (Cash on site).</p> <p>The payment will only be refunded if the vehicle leaves or has left the exhibition site within or at the end of the deposit period. If the time period is exceeded, the deposit will be forfeited.</p>

Dismantling

All Vehicle	Hall	Access	Period	Time	Regulations
	2 and 4	North 1	16.04. 17.04. 18.04.	6 p.m. continuous until 12:00	<ul style="list-style-type: none"> - Stand allocation - Entry permits will be issued by the security staff <p>ATTENTION!!!</p> <p>On the last day of the event, the exhibition site will be open to transport vehicles (incl. cars) for breakdown no earlier than 6 p.m. via the North 1 access roads.</p>

If you would like to dismantle your stand promptly following the end of the trade fair, please use our authorised trade fair freight forwarder for the storage of your empties. The freight forwarder guarantees timely deliveries to your trade fair stand.

Contact details of the official trade fair transport company:

DHL Global Event Logistics GmbH	Phone:	+49 341 678-7244
Leipzig Branch	Fax:	+49 341 678-7241
Messe-Allee 1, 04356 Leipzig	Mail:	fairs.lej@dhl.com

These guidelines may be changed if necessary. Any instructions from on-site staff must be obeyed at all times.